

# COURT REPORTER

## Judicial Authorization for Court Report Preparation



### PART I - COUNTY/COURT

County \_\_\_\_\_  
 Court ID \_\_\_\_\_  
 Court Name \_\_\_\_\_

**All Court Reporter Annual Reports must be filed online using Indiana Courts Online Reporting ("ICOR").**  
 Complete, sign, and return this form to the Division of State Court Administration to be assigned a password and user ID.

### Form and Permission Access

### PART II - JUDGE

Name \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_

Court Reporter Annual Report	
read-only <input checked="checked" type="checkbox"/>	edit / modify <input type="checkbox"/>

### PART III - COURT STAFF

Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_

Court Reporter Annual Report	
read-only <input type="checkbox"/>	edit / modify <input type="checkbox"/>
1) This employee already uses INCite <span style="float: right;"><b>Y / N</b></span>	
2) This employee already has access for other reporting forms <span style="float: right;"><b>Y / N</b></span> <span style="float: right;">(circle one)</span>	

Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_

Court Reporter Annual Report	
read-only <input type="checkbox"/>	edit / modify <input type="checkbox"/>
1) This employee already uses INCite <span style="float: right;"><b>Y / N</b></span>	
2) This employee already has access for other reporting forms <span style="float: right;"><b>Y / N</b></span> <span style="float: right;">(circle one)</span>	

Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_

Court Reporter Annual Report	
read-only <input type="checkbox"/>	edit / modify <input type="checkbox"/>
1) This employee already uses INCite <span style="float: right;"><b>Y / N</b></span>	
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Name \_\_\_\_\_  
 Title \_\_\_\_\_  
 Email \_\_\_\_\_  
 Phone \_\_\_\_\_

Court Reporter Annual Report	
read-only <input type="checkbox"/>	edit / modify <input type="checkbox"/>
1) This employee already uses INCite <span style="float: right;"><b>Y / N</b></span>	
2) This employee already has access for other reporting forms <span style="float: right;"><b>Y / N</b></span> <span style="float: right;">(circle one)</span>	

**Judge's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_